Novotel Phu Quoc Resort

RESERVATION FORM FOR ACCOMMODATION

Vietnam National University

...November 2022

Hotel’s block code:

Guest name: ................................................................................................................

Email: ..........................................................................................................................

Tel: ..............................................................................................................................

<table>
<thead>
<tr>
<th></th>
<th>Single room</th>
<th>Double room</th>
<th>Twin room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smoking</td>
<td>N/A</td>
<td>Non smoking</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Arrival (Date/Time) .......................................................... Flight No: ..........................................................

Departure (Date/Time) ...................................................... Flight No: ..........................................................

Room rate:

<table>
<thead>
<tr>
<th>Room type</th>
<th>Double/ Twin</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROH (Superior, Superior Ocean)</td>
<td>VND 2,200,000 Nett/ room/ night</td>
</tr>
</tbody>
</table>

Rate is inclusive of:

❖ Daily buffet breakfast at the Food Exchange Restaurant
❖ Free wireless
❖ Complimentary in-house Tea/Coffee making facilities
❖ Complimentary 02 bottles of mineral water daily
❖ LED TV with international cable channels
❖ In – room safe, minibar, IDD telephone line with message alert
❖ Complimentary usage of public facilities & leisure activities as per Hotel schedule program

Confirmation:

• This Reservation Form is only accepted and will be considered as the hotel confirmation with the Hotel’s acknowledgement

Important Notes:

• The above rate is applied for booking reserved in the Hanoi National University in November 2022 only
• Rates will apply for three (3) days prior and past stay, subject to availability
• This Reservation Form will be valid until 20 Oct 2022, valid until 20 November 2022
• The above rates are inclusive of 5% service charge and 8% VAT
• Check in time is 2PM, Check out time is 12.00 noon. Any requests for early check in or late check-out are subject to availability. Surcharge for early check-in and late check-out would be applied.
• Should you wish to cancel booking, please advise us 07 days prior to the arrival date. Otherwise, full charge of the stay will be applied for cancellation charge or no show.
• The cancellation fee will be automatically charged on the credit card provided and will be considered as a penalty fee and the hotel has the right to release the rooms for other guests.
• Cancellation and/or revisions will not be accepted by telephone.

**Airport pick up/transfer:**

Please be informed that hotel provide the Airport Shuttle Bus following hotel’s schedule (first come first serve)

Or the hotel’s private car service

<table>
<thead>
<tr>
<th>Route</th>
<th>7 seats (VND)</th>
<th>16 seats – Minibus (VND)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pick up: ( ) YES ( ) NO</td>
<td>800,000++/ car/ way</td>
<td>1,100,000++/ car/ way</td>
</tr>
<tr>
<td>Drop off: ( ) YES ( ) NO</td>
<td>800,000++/ car/ way</td>
<td>1,100,000++/ car/ way</td>
</tr>
</tbody>
</table>

*** The above rates are exclusive of 5% service charge and 8% VAT

Payment should be done right after receiving hotel’s confirmation letter by your choosing method below
- By bank transfers
- By Credit card

.......................................................... .................................
Guest’s Signature Confirmed by the hotel
Date: NOVOTEL PHU QUOC RESORT

*Please complete and return this form by Email*
-Novotel Phu Quoc - Reservation: H9770-RE@accor.com  Tel: 84-297 6260999
-Or contact Ms. Nhung – Sales Manager for further assistance nhung.mai@novotelphuquoc-resort.com  
  Tel: +84 903 35 75 08

And cc to: fms2022.phuquoc@gmail.com